



## Department of Purchasing

100 N. Main Street, 2<sup>nd</sup> Floor

Suffolk, VA 23434

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# NOTICE

## SOLE SOURCE PURCHASE

**Date:** March 8, 2022

**For:** Career and Technical Education

**Vendor Name:** National Retail Federation

**Requested by:** Andre Skinner

**Description:** NRF Testing Services

**Cost:** Not to exceed \$30,000 yearly (Revised from \$27,000)

**Justification:** The Virginia Department of Education (VDOE) has selected this vendor to administer this CTE test.

Approved By:

Anthony W. Hinds, CPPB  
Purchasing Manager